



# The Growing Place Child Care Centers

PO Box 168, Trach Drive  
Kresgeville, PA 18333  
610-681-5486

www.thegrowingplacecenters.org

## Employment Application

*Please print clearly and fill out completely.*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Are you at least 18 years of age? Yes  No

### Education

Do you have a high school diploma or equivalency? Yes  No

Level of Education	Name and Address of School	Circle Last Year Completed	Year Attended/ Graduated	Subject of Study, Diploma or Degree
High School		1 2 3 4		
College		1 2 3 4		
Other (Specify)		1 2 3 4		

Number of college credits earned

Number of ECE credits earned

List all courses you have completed that pertain to early childhood education.

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*All employees of The Growing Place are required to obtain at least 24 hours of training each year. Employees must have or earn, at minimum, a Child Development Associate Certification. This is equivalent to at least nine Associate level ECE credits.*

Are you willing to continue your education by obtaining the required hours of training and credentials? \_\_\_\_\_

Work Experience: Please list most recent first. Attach your resume or additional pages if needed.

From (date)	To (date)	Place of employment	Address	Phone
Responsibilities		Reason for Leaving		Title
From (date)	To (date)	Place of employment	Address	Phone
Responsibilities		Reason for Leaving		Title
From (date)	To (date)	Place of employment	Address	Phone
Responsibilities		Reason for Leaving		Title
From (date)	To (date)	Place of employment	Address	Phone
Responsibilities		Reason for Leaving		Title

Please describe any other work or volunteer experience with children or early childhood education.

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Have you had any of the below:

First Aid Certification	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Dated	<input type="checkbox"/>
Child Abuse History	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Dated	<input type="checkbox"/>
Criminal History Check	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Dated	<input type="checkbox"/>

Personal/Professional References (please do not list relatives). We may contact references.

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to you \_\_\_\_\_ Length of relationship \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to you \_\_\_\_\_ Length of relationship \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to you \_\_\_\_\_ Length of relationship \_\_\_\_\_

Age of children you prefer to work with:

Infant/Toddler  Pre-School (Ages 3-5)  School Age

Most of our Centers are open from 6:45 a.m. to 6:00 p.m. Monday through Friday.  
What hours and days are you available to work? \_\_\_\_\_

Most of our programs run 12 months a year. Are you available year-round? If not, what months are you available to work? \_\_\_\_\_

Applying for: Full Time  Part Time  Substitute

One job requirement is that you should be able to lift a child of up to 50 lbs. Are you able to do this without difficulty? Yes  No

Please check areas in which you have expertise or experience.

Art <input type="checkbox"/>	Music <input type="checkbox"/>	Science <input type="checkbox"/>
Drama <input type="checkbox"/>	Storytelling <input type="checkbox"/>	Movement <input type="checkbox"/>
Curriculum Development <input type="checkbox"/>	Staff Scheduling <input type="checkbox"/>	ECERS <input type="checkbox"/>
The Creative Curriculum <input type="checkbox"/>	Keystone Stars <input type="checkbox"/>	NAEYC requirements <input type="checkbox"/>

Other (please describe) \_\_\_\_\_

I hereby swear that all information stated above is true and correct.

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Signature of Applicant

Date

*The Growing Place Child Care Centers operates seven sites in the West End of Monroe County and offers programs for children aged eight weeks to 12 years old, including Working Parent and preschool programs. The Growing Place is nationally accredited; participates in the Keystone Stars program, a statewide quality initiative; and is a United Way agency.*