



United Way
of Monroe County

AGENCY APPLICATION
2010-2011 Grant Process

SECTION 1

Applying Partner Agency Pocono Area Transitional Housing, Inc.

Address (Main Office) 120 Park Avenue, Stroudsburg, PA 18360

Phone (570) 424-0542 Fax (570) 476-1828

Executive Director (Chief Professional Officer) Sharon M. Taylor

E-Mail Address stpath@ptd.net Website www.pathhouse.org

Agency Board President Edward V. Henning Term of Service 3 years

Address PO Box K, Stroudsburg, PA 18360

Phone _____ Fax _____

E-Mail Address edhenning@verizon.net

Give a summary (25 word) description of the agency's mission (use SECA description if applicable)

Complete Agency Financial Form (see attached template)

Submit all other documents requested (see attached list)

SIGNATURES (Required with Application)

I (signed below) certify that the information presented, both narratives and financials, are presented truthfully and to the best of the agency's abilities.

Executive Director or CEO

Board President

Board Treasurer

APPLICATIONS ARE DUE: 4:30 p.m. FRIDAY FEBRUARY 12, 2010

REQUIRED AGENCY DOCUMENTS

2010-2011 Grant Process

The following materials are
ONLY FOR AGENCIES THAT DID NOT PARTICIPATE IN SECA

- 1) Provide a current listing of the Board of Directors with names, addresses, and phone numbers.
- 2) Provide a copy of your IRS Tax Determination Letter.
- 3) Provide a copy of your **current** certificate of registration from the Department of State, Bureau of Charitable Organizations.
- 4) Please provide a copy of your IRS 990 and a justification of administrative and fundraising expenses over 25% (if applicable). Your IRS 990 **must** cover the same fiscal period as your audit/financial statements.
- 5) Provide agency's **most recent** annual report.
- 6) Provide one agency or program promotional piece such as brochure, newsletter, flyer, etc.
- 7) Provide a copy of your **most recent** financial audit.

THE FOLLOWING MATERIALS ARE REQUIRED BY ALL
APPLYING AGENCIES

- A. Give examples of how the organization identifies itself as a United Way partner agency. Please provide samples if applicable such as letterhead or brochure, etc.
- B. Provide some organizational structure showing various programs and lead volunteer/staff.
- C. Provide a schedule of Board meetings for the past year. Also, please have the past year's Board minutes available at the upcoming site visit.

PLEASE SUBMIT APPLICATION & FINANCIAL MATERIALS
ELECTRONICALLY TO monica@unitedwaymonroe.org

APPLICATIONS ARE DUE: 4:30 p.m. FRIDAY FEBRUARY 12, 2010

PROGRAM APPLICATION
2010-2011 Grant Process

SECTION 2

(If you are seeking funding for more than one program, complete a separate program application for each)

Program Name Pocono Area Transitional Housing, Inc.

Address (Program Location) 7 N. 9th Street & 120 Park Ave., Stroudsburg, PA 18360

Phone (570) 424-0542 Fax (570) 476-7707

Primary Contact for Program Sharon M. Taylor

E-Mail Address stpath@ptd.net Website www.pathhouse.org

Name the targeted community concern addressed through this program (i.e. youth delinquency)

Provide a brief written summary of the program seeking funding in 2010-11

PATH is a transitional housing program housing and support services to families with children who are experiencing a housing crisis.

While living in the PATH facilities each family will be required to: address the cause(s) of their housing crisis; establish goals and develop an action plan to resolve their housing crisis; and then carry out the action plan.

The primary goal of PATH is that each family, upon completion of the program, will be able to obtain and maintain their own housing.

What is the target population(s)? Give supporting demographic need information and source.

PATH 's target population is families with children who are homeless or about to become homeless.

IN 2009 253 families with 419 children applied for admittance into the PATH program. These families were comprised of 32 two parent households and 221 single parent households. As per their intake information their housing crises stems from the following: insufficient income to sustain a home caused by lack of employment, no child support, the loss of household income due to the break-up of a marriage or relationship or the loss of a job; domestic violence; inadequate education and job training; unsafe/condemned housing and foreclosure. A characteristic common to all applicants is a lack of a family support system.

Monroe County does not have enough subsidized or low income housing stock. Currently there are 1,571 families on the waiting list for HUD project housing and the average number of vacancies per year is 60. The Housing Choice Voucher Program has a waiting list of 1,135 families.

Currently, the programs that help families in housing crisis are PATH, Women's Resources, Family Promise and the Salvation Army. Women's Resources is very limited providing a 30 day stay to victims of domestic violence. The Salvation Army is able to provide 30 days of emergency shelter primarily for single adults. Family Promise provides temporary emergency shelter for families utilizing churches that the families must move between on a weekly basis. PATH is the only transitional housing program in Monroe County and is able to provide approximately 4 to 8 months of housing (families can stay longer on an as needed basis) and support services to families and their children.

Describe how the program improves the lives of the targeted population

Upon entering the PATH program, the adult members of each resident family meets with the Director/Case Manager to assess their individual situation. Priority areas that need to be addressed are established and a plan of action is created for the family to follow. Then on a weekly basis progress is reviewed and adjustments are made if necessary.

Specific areas are addressed: FINANCES: Each family is required to save a minimum of 50% of their gross income to be used for future housing expenses. Each adult is assisted with budgeting, personal banking and math skills. EDUCATION/TRAINING/EMPLOYMENT: Goals are created by each adult and proper referrals are made. BASIC LIFE SKILLS: This includes organization, decision-making, parenting, housekeeping, personal grooming, nutrition and cooking on an as needed basis. COUNSELING/SUPPORT GROUP: Families are referred to appropriate agencies and support groups are offered as available. HOUSING SEARCH: All families must apply to the Housing Authority and other subsidized housing programs. Families are also taught the responsibilities of being a good tenant and assisted through the process of finding their own housing.

Complete Program Outcome Worksheet (attach using UWMC template)

Complete Program Financial Form (attach using UWMC template)